



United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

Memorandum

To: Bureau Budget Officers and Senior Asset Management Officers

From: Denise Flanagan, Director
Office of Budget

Megan Olsen, Director
Office of Acquisition and Property Management

Subject: Lifecycle Investment Planning Guidance

This memorandum distributes the revised guidance for planning and formulating five-year lifecycle investment plans for the Department of the Interior's (DOI) real property portfolio. The guidance, which replaces the annually-issued planning guidelines, defines DOI's Department-wide approach to planning and budgeting for infrastructure investment, and provides direction to Bureaus and Offices for developing five-year lifecycle investment plans. This revised guidance shall be used prospectively, beginning with development of the FY 2024-2028 program.

Through implementation of this guidance, planned investments will collectively improve facilities, reduce the backlog in deferred maintenance, and help move the Department's portfolio toward proactive maintenance, modernization, and renewal of components and major systems. The Department must balance and optimize the operations, maintenance, and divestiture of its diverse asset portfolio, leveraging multiple resources, to simultaneously reduce deferred maintenance and ensure appropriate lifecycle investments.

Significant revisions from the previous versions include updated scoring criteria to better reflect Administration priorities, such as sustainability, resilience, and energy conservation, as well as structural changes to the guidance and required exhibits. Additionally, the guidance incorporates the recently codified Investment Categories, which consistently classify requirements for appropriate lifecycle management, in support of the Department's Asset Management Framework.

Should your staff have any questions, please contact Ms. Jaffet Ferrer-Torres (jaffet_ferrer-torres@ios.doi.gov), Office of Acquisition and Property Management or Mr. Jeff Lang (Jeffrey_lang@ios.doi.gov), Office of Budget.